Central New York Library Resources Council

Continuing Education

May 14, 2012

2:00pm

**Present:** Meg Van Patten (Baldwinsville Public Library), Chair; Marianne Hanley (Syracuse University); Déirdre Joyce (Assistant Director, CLRC), liaison

*via teleconference*

Louise Charbonneau (MVCC); Julie Zhu (Bryant & Stratton College) Heather Urtz (MidYork Library Systems); Anne Debraggio (Kirkland Public Library); Debby Emerson (Executive Director, CLRC)

**Excused:** Jennifer Milligan (Sherrill Public Library); Kyung Jin Park (OCPL);

Meg Van Patten called the meeting to order at 2:05pm.

**Action Items:**

* Take a look through the [www.Amigos.org](http://www.Amigos.org) and consider possible CE additions (all)
* Meet on June 4 from 2pm – 4pm for “Scavenger Hunt” planning meeting (all)
* Think about good topics for First Mondays (all)
* Find out more about “beyond social media” (Claire)
* Please give feedback to Deirdre about the CE catalog’s arrangement (all)
* Look at announcing Free Webinars from SUNY Brockport (Déirdre)
* Find out about ALA Virtual Conference (Déirdre)
* Send Marianne possible Gaylord tour dates (Déirdre)

**Agenda Items:**

* Minutes from the March 5 meeting were approved as written. (Hanley/S/Approved)
* Action Items from the previous meeting:
  + Look at <http://amigos.org/node/219> to advise on classes for the fall. (All) – This discussion was tabled until the next meeting, moved to Action Items. Committee members are asked to look over the Amigos catalog and give feedback to the list. ([clrc-ce@clrc.org](mailto:clrc-ce@clrc.org))
  + Create a Google doc list for scavenger hunt (Claire) – Claire was not present to discuss this item. This item is tabled due to discussion that took place later in the meeting.
  + Think about good topics for First Mondays (all) – Group discussed the current format for First Mondays and decided that in order to draw more participants, the event should be moved to an earlier time in the day and given more focus with an assigned discussion leader. Group also discussed the possibility of framing discussions around journal articles of a professional nature to give the event more structure. Heather Urtz volunteered to lead the discussion for the next First Monday which will be at Utica Public Library (or Clinton as a backup location) from 4-6pm on Monday June 4. First Monday will be suspended during the summer (July – September) and resume in October from 3pm – 5pm.
  + Find out more about “beyond social media” (Claire) – Claire was not present to discuss the topic and will be asked to report at the next meeting.
  + Please give feedback to Déirdre about new catalog design (all) – A decision was made internally to not produce a catalog for the summer. This was partly a time constraint and partly to reflect the informality of the summer training schedule. Déirdre will send out the new catalog template as it is completed. Target date for July.
* Continuing Education Update
  + Déirdre discussed the classes that have taken place since the previous meeting and also discussed the new training space. CLRC has maintained a rather busy training schedule and is still partnering with the NY3Rs and Amigos to supplement training. The viewing parties seem to have little to no turnout. Déirdre announced that for one ALCTS program that individual registrations were purchased for the two people that registered (lower than the group rate).
* Past classes:
  + Integrating iPads and Tablet Computers (3/8)
    - Held just before the construction on the new space started in earnest. A very full room and a reason to establish the new training space.
  + All You Need to Know About E-Reader Service in Your Library (3/9, 3/16, 3/23, 3/30)
    - A four-part class in March that was taught by Amigos Library Services. Good attendance and good in-class feedback.
      * *By the time March was over, people seemed to be looking for a pause on e-readers & ebooks for a while.*
* Introduction to Copyright Law for Librarians and Archivists. (3/13)
  + Popular class taught by Peter Hirtle from Cornell. Excellent feedback.
* College and University Archivists Roundtable (DHP – 3/16)
  + Well-attended. Discussed Archivists’ Toolkit and other archival management systems.
* Book Repair Basics for Libraries (3/28)
  + Over 100 people registered, but only 60 people showed up. Committee discussed issues with no-shows and free classes. Unfortunately, aside from sending reminders and monitoring technical difficulties, there was not much that could be done about this.
  + Committee discussed ways to privilege area users over out-of-area users, perhaps using a model by RRLC
  + This particular class was taught by committee member Marianne Hanley. Excellent feedback from most participants.
* First Monday at Lafayette Public (4/2)
  + Good feedback but low-ish turnout (4 total). First Monday discussion reflects this. 2 school librarians and 2 public.
* Core Reference Skills (4/10 )
  + Taught by Beverly Choltco-Devlin at Mid-York
  + Good feedback
  + Persistent issue with low turnout in Mid-York area, needs to be addressed
* More Product Less Process (4/11 – webinar)
  + Two individual registrations purchased for participants as this was cheaper than the group rate and saved them the travel
* The Ropes: Planning Instruction for the Adult Learner (4/13 – Baldwinsville PL)
  + Good turnout; good class
  + Taught by Kate Flewelling of NNLM/MAR
* PubMed for Trainers (4/24)
  + Not arranged through us, but local arrangements through CLRC; done at Best Western Plus due to CLRC construction. Excellent feedback on all aspects of the class.
* Dealing with Difficult Patrons (5/1 & 5/3)
  + Online through Amigos
  + Almost all Amigos classes are filled and over-subscribed, this was no exception
* Microsoft Publisher for Librarians (5/4)
  + Held at Mid-York
  + Sparsely attended but the instructor turned it into a sort of roundtable, so participants were happy
* Viewing Party – Plotting Futures (Amigos, 5/9-5/10)
  + Only one person came, but it was a good show
  + Lots of ideas on how an online conference could work
  + First event in the new space, unfinished
* Upcoming classes:
  + Operational Analysis (5/18)
    - Mid-York Library System, Beverly Choltco-Devlin
  + Creating Finding Aids (5/22)
    - Déirdre for DHP
  + Intermediate Microsoft Word (5/25) and Intermediate PowerPoint (5/25)
    - Katie McCauley & Jennifer REcht, MYLS at CLRC
  + ILL Conference (6/8 at Morrisville)
  + 2 NY3Rs classes in late June (both filled up immediately)
  + WordPress for Libraries (6/19)
  + Put it in Writing (6/22 – Susan Hughes for DHP)
  + Open Office (July-August) with Bob Loftus
  + Preserving Photographs (online, Amigos - July)
  + Social Media Policies (8/2) with Bill Drew
* NYLA CE (Meg)
  + Jeremy Johansson of NYLA is busy with his Interim duties and LA training so not doing much with Regional CEs at the moment; he’s also finishing up a brochure
  + Multiple CE opportunities at the Annual NYLA (morning sessions on cataloging; library admin – morning/afternoon sessions on Boards and Leadership, copyright, storytelling, and the Common Core presented by Jim Croft of the NYS Dept of Ed.
  + David Lankes will do a regional workshop on leadership at 4 sites using B’ville video conferencing technology.
* Workshop ideas
  + Light CE
    - Meg reported on a scavenger hunt that was being done by a Museum in B’ville that they would do over a 2 hour time period
    - Anne suggested a longer period of scavenging
    - Committee thought about doing a week long “21 things” type of event where participants would be asked to complete a certain number of activities (perhaps not up to 21).
    - Committee planned the “Scavenger Hunt” (need a better name) for the period of 7/18 – 7/25. Committee will hold a special teleconference planning meeting on 6/4 to plan the event.
  + Anne suggested that CLRC look into a virtual conference for ALA Annual Meeting
  + Marianne volunteered to set up a Gaylord tour for sometime in June/July/August (need to send her dates)
  + Louise asked what was being planned for fall, Déirdre reported that little had been set down for fall just yet.
  + Louise would like to see a workshop in small/mid-size Institutional Repositories
  + Julie would like to see if we could offer free webinars like those offered by SUNY Brockport. (This can be a challenge, due to the way that people do not show up for webinars, but we can look into it).
  + Déirdre pointed out the synchronous training proposal that she is working on with the NY3Rs (send to the rest of the committee)
* Other
  + Standing Committee Schedule
    - The committee decided to go ahead and establish a standing committee schedule. As such, the dates selected are for 2pm-4pm on the second Monday of the following months:
      * March
      * May
      * July (Monday, July 9 at 2pm)
      * September (Monday, Sept 10 at 2pm)
      * December (Monday, December 10 at 2pm)

**Next meeting: Monday, July 9, 2012 at 2 p.m.**

Anne made a motion to adjourn at 3:53 p.m. (S/A)

Respectfully submitted,

**Déirdre Joyce**

**Assistant Director, CLRC**