Central New York Library Resources Council

Continuing Education Committee

June 11, 2010

2:30 pm

**Present:** Meg van Patten (Baldwinsville Public Library), Chair, Robert Lalli (Utica Public Library), Louise Charbonneau MVCC), Renee Wiles (ESM High School), KyungJin Park (OCPL), First Last (affiliation), Nancy Howe, CLRC liaison.

**Absent**: Brad Long (Upstate Medical University).

Meg van Patten called meeting to order at 2:30 p.m.

**Action Items:**

1. Nancy Howe
   * Send Insync training information to Meg van Patten. (completed)
2. Nancy Howe
   * Contact OCM BOCES to coordinate I-Pods for beginners training. (completed)

**February 10, 2010 Meeting Minutes:**

Bob Lalli made a motion to approve the minutes as written, (S/A).

**Agenda Items:**

1. Continuing Education update
   * Jim Crowley of Crowley Computers taught two Microsoft classes in May, one in Word and one in Excel. Both classes were for intermediate-level users. The classes were well attended and very well received.
   * The Interlibrary Loan workshop was held June 4, 2010 at Morrisville State College. Approximately forty people attended.
   * The Council is beginning to plan this year’s Annual Library Assistants’ Day for November 9, 2010. The conference will be held at the Holiday Inn on Carrier Circle. Topics include events planning, copy-cataloging and a presentation of the Erie Canal Museum.
   * Plans to bring a Boy Reader workshop are underway. The Council is hoping to offer this workshop in the fall of 2010.
2. Continuing Education ideas
   * Renee Wiles suggested some I-Pod training for those who are new to this technology.
3. SWOT Analysis
   * A SWOT Analysis was done by the Committee to assist the Council in preparing its 2011-2016 Plan of Service.

**NEXT MEETING: TBA**

Renee Wiles made a motion to adjourn at 3:40 p.m., (S/A).

Respectfully submitted,

Nancy Howe

Member Services Coordinator