Central New York Library Resources Council

Digitization Committee

24 January 2012

2:00pm

**Present:** Stephanie Zwolinski, chair (Liverpool Public Library); Brian Dobreski (Syracuse University); Jennifer Husenitza (Soule Library); Elisha Davies (Cazenovia Public Library); Maija McLaughlin (Fayetteville Free Library); Peter Macdonald (Hamilton College); Jane Verostek (SUNY ESF); Linda Ryan (Fayetteville Free Library); Déirdre Joyce (CLRC), liaison; Claire Enkosky (CLRC)

**Absent:** Gabrielle Gosselin (Syracuse University)

**Action Items:**

* Talk to Syracuse University to find out what was done years ago to fix the CONTENTdm indexing problem (Deirdre)
* Contact NNYLN about updating to Windows Server 2008 (Claire)
* Bring up the problem of nicknames and the advanced search to the NYH Metadata Committee meeting tomorrow (Deirdre)
* Bring up the lack of faceted search with Tom of NNYLN (Deirdre, Claire)
* Review Miami University of Ohio’s CONTENTdm use (all)
* Contact Francesca at Colgate University about their student newspaper project and about potentially doing a program for digitizing (Deirdre, Claire)
* Look into the future of cnyheritage.org (Deirdre)

**Agenda Items:**

1. Approval of November 15, 2011 minutes

Linda Ryan made a motion to approve the minutes from the November 15th, 2011 meeting (S/A).

1. Action Items from November 15th, 2011

* SUNY Upstate items were added to the final report.

1. NYHeritage report

* Problems from the field (action item)
  + Indexing problems are happening all across newyorkheritage.org collections. It’s intermittent. Sometimes the indexing simply hangs, other times it claims to have indexed but the items will not appear in the collection.
    - Tom Blauvelt of NNYLN, who tends our server, has submitted a ticket to OCLC.
    - Maija and Stephanie remember similar problems happening while they were hosted by Syracuse University. SU was able to fix it.
    - Peter suggests that a file called lockedout may be deleted and the index may be restarted.
    - Peter also suggests that newyorkheritage.org might be running an index-all, which temporarily shuts everything down in order to clear the backlog of a hanging index.
  + If anyone has an issue with their collections, they should approach us.
  + It may also be a problem that newyorkheritage.org is on a Windows Server 2003R2. Peter notes that it runs much better on Windows Server 2008.
* Favorites
  + Stephanie would like to have Add to Favorites in newyorkheritage.org as they were in cnyheritage.org.
  + Claire contacted NNYLN and they had made a conscious decision not to include favorites because it cannot work over the entire multi-server site.
    - However, Deirdre has spoken to our members and we would like to keep it, so we will figure out how to make it work.
* Collection ID’s (action item)
  + Stephanie asked for clarification about point 4b of the minutes, referring to OCLC symbols being used as newyorkheritage.org collection IDs. Collections in NewYorkHeritage.org will be given an identification based on the institutions’ OCLC symbols. Organizations without unique OCLC symbol will be given CLRC’s symbol plus three digits (e.g. SRR001).
* Nicknames (action item – Peter)
  + In the Selected fields advanced search function, the dropdown menu offers Dublin Core fields, but these are actually mapped to the nicknames.
  + We cannot search by People or Organization. Even though the People field was mapped to Dublin Core, it has a different nickname. The only nickname that works for searching is SUBJEC.
  + There is a little tool that Laura Osterhout of RRLC got from OCLC to rename the nicknames. However, Peter notes that only one field can be renamed to SUBJEC, so this is ultimately something we cannot fix.
  + Users cannot discover keywords, people, or organizations. This is especially a problem because cnyheritage is more granular than other collections in newyorkheritage.
  + We can skirt around this using the custom query builder (<http://nyheritage.nnyln.org/cdm4/cqr/cqr1.php>), but users would not think to search this way.
* Committee work
* Updates
  + Claire has been hired as a website manager so she can adjust any splash pages or address other website problems.
  + They will be running 6.1.2 in parallel starting by the end of this month.
  + Newyorkheritage.org is planning on being redesigned with a CMS like WordPress to help add and manage more content, like articles about collections.
    - Stephanie would like to see more interactive features like the commenting option of SENYLRC’s Hudson River Valley Project.

1. Salina Public Library application

* Deirdre spoke to Sarah Rosten at Salina about the copyright issues that they had insufficiently addressed.
  + They had permission from the town historian to use the materials, but they did not have permission to publish from the copyright holder.
  + Deirdre and Sarah went through the items one by one to ascertain copyright holders. Most of them have been cleared.
* Peter suggests we develop a list of appropriate questions so that it is not so intimidating for our applicants to do due diligence.
* Linda adds that this complication is a reason for us to encourage organizations to begin only with items in the public domain.
* Jennifer made a motion to approve the application of Salina Free Library to join the New York Heritage project. (S/A)

1. Newspapers

* NewYorkHeritage is compiling an index to newspaper projects.
  + Peter recommends we add Colgate University’s digitized student newspaper.
    - They could come talk to the committee. They outsourced the project. It is OCR’d and segmented.
  + Elisha also knows that the Cazenovia Republican is in high demand and would be an appropriate choice for a local digitization project.

1. LSTA Grant Proposal

* Debby and Deirdre discussed an application for an LSTA grant. Their proposal is a digitization starter project. CLRC would offer to visit a group of institutions (who had applied) and start their digitization for them. We would take our equipment, sit down with them, help them select material, and help do the scanning.
  + This would help get the smaller institutions (especially historical societies) involved in CLRC.
  + The goal would be to get them into newyorkheritage.org.
  + Stephanie suggests that a condition of participation be that someone from the organization come discuss or present their project.

1. Other Business

* Erie Canal Museum
  + They have also expressed interest in joining CLRC in order to join the digital collections.
* Cnyheritage.org
  + What will happen to this page? They should be redirected to newyorkheritage.org from cnyheritage.org.
  + We will change the DNS. We could maintain the slideshow in a new page that links to newyorkheritage.org. This would provide a soft landing for the transition.

1. Next Meeting: Date

The next meeting date will be Tuesday, April 10th, at 2 pm.

1. Adjourn

Jane made a motion to adjourn