Central New York Library Resources Council

Digitization Committee

April 26, 2010

2:30 p.m.

**Present:** Peter MacDonald (Hamilton College), Chair, Hsiang-Ting Chen(Fayetteville Free Library), Maija MacLaughlin (Fayetteville Free Library), Linda Ryan(Fayetteville Free Library), Jane Verostek (SUNY ESF), Stephanie Zwolinski (Liverpool Public Library), Nancy Howe, CLRC liaison.

**Excused**: Sue Considine (Fayetteville Free Library),Rick Fensterer (Liverpool Public Library).

Peter MacDonald called meeting to order at 2:30 p.m.

**Action Items:**

1. Nancy Howe
	* Email additional changes to Larry Polly – in progress.
2. Nancy Howe
	* Write final report for LSTA 2008 – 2010 – will be completed by Wednesday.

**February 9, 2010 Meeting Minutes:**

Maija MacLaughlin made a motion to approve the minutes as written, (S/A).

**Agenda Items:**

1. CNYHeritage.org – website updates/changes
	* The Committee would like a calendar of events. Peter suggested linking to a Google calendar. There is a trick to constructing a link. Peter would be glad to help Larry with this.
	* Larry will be asked to show a page from click on the “browse” button that displays a description and links to both Liverpool’s and Fayetteville’s collections in CONTENTdm.
2. Application for participation in CNYHeritage.org
	* An Application was submitted by Upstate Medical University.
		+ The Committee commented that this is a very modest collection. Nancy will contact Cheryl Clancey to see if there is more to these collections. It was discussed that perhaps the intention is to start small as they learn the process.
		+ Linda Ryan made a motion to accept this application for CNYHeritage.org (S/A).
3. Training Schedule
	* Nancy Howe will schedule the first round of training for new members of CNYHeritage.org. Training will take place in June. Dewitt Community Library, Holy Trinity Seminary and Upstate Medical University will be asked to attend.
4. Other
	* Nancy will contact Russ Silverstein to find out when the migration from Unix to Linux will take place.

**NEXT MEETING: June 7, 2010 2:00 pm at CLRC**

Peter made a motion to adjourn at 3:26 p.m., (S/A).

Respectfully submitted,

Nancy Howe

Member Services Coordinator