Central New York Library Resources Council

Digitization Committee

10 April 2012

2:00pm

**Present:** Stephanie Zwolinski, chair (Liverpool Public Library); Elisha Davies (Cazenovia Public Library); Maija McLaughlin (Fayetteville Free Library); Jane Verostek (SUNY ESF); Linda Ryan (Fayetteville Free Library); Déirdre Joyce (CLRC), liaison.

**Absent:** Brian Dobreski (Syracuse University); Jennifer Husenitza (Soule Library);

**Action Items:**

* Send out NYH website mockup to the group. (Déirdre)
* Find out what the ETA is on the splash page customization and what is holding this up. (Déirdre)
* Look at CNYHeritage collection development plan and begin to revise for NYH. (Everyone). Current plan can be found at: <http://cnyheritage.wetpaint.com/page/CLRC+Digitization+Plan>

**Agenda Items:**

1. Approval of January 24, 2012 minutes

Jane Versotek made a motion to approve the minutes from the November 15th, 2011 meeting (S/A).

1. Action Items from January 24, 2012
   * *Talk to Syracuse University to find out what was done years ago to fix the CONTENTdm indexing problem (Déirdre).* This was rendered moot as the indexing problems on NYH seemed to have been resolved in the last several months.
   * *Contact NNYLN about updating to Windows Server 2008 (Claire)* NNYLN is running the most recent version, so that was not the problem.
   * *Bring up the problem of nicknames and the advanced search to the NYH Metadata Committee meeting tomorrow (Déirdre).* Déirdre reported that she did discuss the nickname issue with the committee. They agreed that it was an issue to be resolved and provided us with the tool to manually change nicknames, which Déirdre is now in the process of doing. Liverpool’s nicknames have already been changed and Déirdre will make an appointment with Maija to discuss nicknames and metadata during the first week of May.
   * *Bring up the lack of faceted search with Tom of NNYLN (Deirdre, Claire*). While this persists as an issue, due to the way the multi-site server works (and different metadata sets from different institutions and even different CDM systems), this should be resolved when the switch to 6.1 is made and searchers are operating within the NYH shared license environment. (Searches outside of NYH shared license – i.e. METRO, LILRC, SENYLRC/Hudson) may continue to be outside the multifaceted search.
   * *Review Miami University of Ohio’s CONTENTdm use (all)* Déirdre had suggested that committee members review this site. While there wasn’t a lot to see here, members reported that they were curious on what sort of social media opportunities would be made with the new version of CDM.
   * *Contact Francesca at Colgate University about their student newspaper project and about potentially doing a program for digitizing (Déirdre, Claire)* Reporting on this item was postponed to the discussion of LSTA 2012-13 grant.
   * *Look into the future of cnyheritage.org (Déirdre).* Déirdre directed Claire to create a cover page for CNYH to redirect searchers to the NYH website. Future uses for this site may be discussed at a later meeting.
2. NYHeritage report
   * Déirdre reported that the migration of the final materials from Syracuse University has been completed and that CLRC has notified SU that this portion of the collaboration has officially ended. All of Holy Trinity’s materials are now residing on the NNYLN server.
   * Nicknames were changed at Liverpool. Stephanie asked for an amendment with one of the fields, which Déirdre will make. Stephanie noted an issue with one of the required fields that prevented her from doing global edits. This was resolved by the suggestion to turn off the requirement while doing the mass edits.
   * There was a meeting on 4/4 of the NYH Leadership group at the CLRC offices. Déirdre shared the minutes with the group, comments:
     1. Marketing committee should consider booths at state conferences (including the NYAC Conference) and working with other tools (like Ancestery.com). Marketing committee should also make a bigger deal of reporting on success stories. Linda Ryan shared the story of a woman who initially contacted Déirdre about a picture of her mother that had been on CNYH and that she could no longer find.
     2. Committee would like to see the statistical reports from NYH
     3. What is going on with the “Topics” metadata field. (Déirdre reported that the metadata committee had decided to move forward despite the fact that this list has not yet been created.)
     4. Committee discussed one of NYH’s goals to get clarity on collection development goals. Agreed that a review of the collection development plan should be a priority for the next meeting. Déirdre mentioned that she would like to consider supporting the digitization of Finding Aids in CDM (both in EAD or as scanned PDFs). When the collection development policy is created for CLRC’s digital collections on NYH, these should be posted on the CNYH site.
   * Stephanie reported that the Project Client had been changed at Liverpool and it looks completely different. (Members should use the CDM user center to complete this and talk to Déirdre about getting the # to do this. It looks completely different. Stephanie did find the intro pages for the collections.
   * Stephanie reported on how she had made a “Browse by Location” widget for Liverpool using the CONTENTdm query tool. <http://lpl.org/about-liverpool-ny/historic-photo-collection>
3. LSTA Grant Proposal

* Déirdre announced that the LSTA grant proposal had been accepted and that Claire would be managing that aspect of CLRC’s digitization program. Déirdre talked to Maija about Fayetteville continuing their role from the pilot program and participating fully in the training. This could be an opportunity to rewrite training and other related procedures.

1. Other Business
   * + Elisha announced that Cazenovia is considering the purchase of a microfilm scanner and asked the committee if they had any recommendations.
     + Maija reported on visiting the WebWise Conferece and seeing the UShare LC project which works well with CDM and provides an interesting interface (including a map). <http://viewshare.org> provides a place to produce interactive maps, timelines, facets, tag clouds that allow users to experience digitial collections. May be used by NYH or individual institutions? <http://www.scmemory.org/index.php> was cited as an example as to how this was used.
2. Next Meeting:

The next meeting date will be Tuesday, June 5, at 2 pm.

1. Adjourn

Elisha made a motion to adjourn ~4:00pm. (S/A).