Central New York Library Resources Council

Digitization Committee

5 June 2012

2:00 pm

**Present:** Stephanie Zwolinski, chair (Liverpool Public Library); Brian Dobreski (Syracuse University); Jane Verostek (SUNY ESF); Linda Ryan (Fayetteville Free Library); Elisha Davies (Cazenovia Public Library); Déirdre Joyce (CLRC), liaison; Debby Emerson (CLRC); Claire Enkosky (CLRC)

**Excused:** Maija McLaughlin (Fayetteville Free Library); Jennifer Husenitza (Soule Library)

**Action Items:**

* Look at CNYHeritage collection development plan and begin to revise for NYH. Send responses out to the digitization committee by July 10th (everyone).
* Find out what happened to cnyheritage.org (Deirdre)
* Find examples of WorldCat Digital Gateway and send to committee members (Deirdre)
* Investigate Google Analytics and CONTENTdm statistics (Claire)

**Agenda Items:**

1. Approval of April 10, 2012 minutes

Jane Verostek made a motion to approve the minutes from the April 10th, 2012 meeting (S/A).

1. Action Items from April 10, 2012
   * *Send out NYH website mockup to the group. (Déirdre)* 
     + Claire demonstrated the new design of New York Heritage, which is still under construction by Ryan McCarthy.
   * *Find out what the ETA is on the splash page customization and what is holding this up.* 
     + This should be ready with the new website’s debut as part of CONTENTdm version 6.
     + Stephanie asked about comments and other social media interaction. These are a priority for the New York Heritage committee and will be included eventually, but Claire did not know when it will be fully implemented.
   * *Look at CNYHeritage collection development plan and begin to revise for NYH.* 
     + Continued to next month.
2. Showcasing Central NY’s History
   * Deirdre and Claire have just finished the fifth site visit for participating organizations. The responses have been very positive and encouraging. There are about a dozen organizations so far.
   * Deirdre and Claire have been talking about the selection of items with the organizations. We have dissuaded them from doing complicated material like oral histories for this project.
   * Stephanie suggested an Oral History pilot project. Linda reported that Fayetteville Free Library is working on a project called Listen to the Locals, in which she records stories to enhance the village history.
   * Digitization Bootcamp:
     + August 22nd, 23rd and 24th from 10am to 4pm each day. The first day will be digitization in a broad sense, the second day will be local projects, and the third day will be an OCLC trainer to train specifically on CONTENTdm version 6.
     + The second day will include a roundtable discussion with members of the digitization committee. Claire will follow up with further details.
3. NYHeritage report
   * New York Heritage has been fairly quiet recently.
   * Laura Osterhout of RRLC, Susan D’Entremont of CDLC and Deirdre will present on New York Heritage at NYAC on Friday morning. Laura will discuss the history of the project, Deirdre will present on the success and challenges of administrating the project, and Susan will talk about success stories for contributing organizations.
   * CLRC has received an Amigos Opportunity award. This money will be used to develop a module to help teachers use New York Heritage.
   * Brian will help Deirdre figure out how incorporate WorldCat Digital Gateway. Deirdre cited Matthew Hogan of SCRLC, suggesting that changing nicknames affects the way WorldCat Digital Gateway works.
4. Other Business
   * Peter McDonald of Hamilton College
     + Peter has rotated off the committee. He thanks everyone on the committee and has offered his expertise in the future. Stephanie and the rest of the committee thank him for his years of service and knowledge.
   * Jane Verostek of SUNY ESF
     + Jane will be serving on the CLRC Board of Trustees beginning in the new Board year this fall.
   * Listserv for digitization
     + After talking with some of the Showcasing Central New York’s History participants, Deirdre suggested that we begin a new listserv to address New York Heritage needs, since the CONTENTdm users forum is often unhelpful.
   * Standing meetings
     + How many times per year should the committee meet and could these be set up at the beginning of the year? Stephanie suggested five times a year, every other month, skipping the summer.
     + This year may also include an August meeting because of the Showcasing Central New York’s History project.
     + Second Tuesday of February, April, June, September, November
5. Next Meeting:

The next meeting date will be August 7th at 2pm.   
The focus of this meeting will be to review the Showcasing Central New York’s History applications.

1. Adjourn

Elisha made a motion to adjourn at 3:15 (S/A).