Central New York Library Resources Council

Digitization Committee

11 September 2012

2:00 pm

**Present:** Stephanie Zwolinski, chair (Liverpool Public Library); Elisha Davies (Cazenovia Public Library); Déirdre Joyce (CLRC), liaison; Maija McLaughlin (Fayetteville Free Library); Jennifer Husenitza (Liverpool Public Library); Brian Dobreski (Syracuse University); Jane Verostek (SUNY ESF); Debby Emerson (CLRC)

**Action Items:**

* Set up Google doc to work with Regional Digitization Plan.
* Remove pilot project
* Get registered to use OCLC after talking to the rest of the NYH group. (Brian will send Déirdre the process for setting this up.)
* Send out current stats for all contributors
* Request a Collection Development Plan/Digitization Plan from NYH to help edify the committee’s work on the local plan
* FFL will send two rolls of a newspaper to NNYLN to digitize

Called to order ~ 2:00pm.

Agenda Items:

Claire reported on the spreadsheet that she had created for the Showcasing CNY project, explaining rubrics and SCH (appendix).

**Agenda Items:**

1. Minutes
2. Approval of June 5, 2012 minutes
* Minutes were passed as written (Huszenitza/S/A).
1. Action Items from June 5, 2012
* Stephanie Z. pointed out that the minutes record Debby Emerson as present, this was amended as Debby was not present for this meeting.
* Minutes were passed as amended (Davies/S/A).
1. Action Items
2. CNY Heritage Collection Development Action plan:
* Nothing has changed since the summer. Déirdre asked if the committee would consider looking at the NY Heritage Digital Collection Development Plan/Digitization Plan (formerly focused on the pilot project). Consider what it should be going into the future and how we will look at it.
* Stephanie thinks that we should weed out the stuff about the Project Pilot, what is left? This might be a good start. Maija noted that not a lot of marketing has been done, certainly not on the scale originally proposed. Jennifer asked how many were interested in digitization; there are a lot still interested in developing this, continues to be a number of legal ramifications and rules. Suggested that there might be an education element built into the Digitization plan for the Council.
* Agreed that wiki is not the place to do this. Google doc should be created; communication via Google docs. Déirdre said she would set up the Google doc. Stephanie would rip out the pilot materials and see what things look like.
1. Find out what happened to cnyheritage.org
* Redirect works and everyone seems to be happy with it.
1. World Cat Digital Gateway
* Brian reported on the WCDG and how it works.
* Asked if NYH is indexed at the item level? Brian wondered if this is a benefit that is worth it. Once it’s configured, we can set it to upload regularly. Committee discussed the various workings and how things may or may not be published to WorldCat.
* Brian also mentioned that the records can be returned into local catalogs as well as being in WorldCat, and the possibilities that this would create. Each institution could decide for itself, and each institution had its own symbol, they can be loaded in that way.
* The more consistent the metadata is, the better this will work.
* Not all fields are mapped to DC, the more specialized or idiosyncratic fields are not mapped. Some may be mapped to a note field, some not at all. If you are not an OCLC member, how would you have these mapped?
1. Google analytics and CDM Stats (Claire)
	* Claire will send out updated stats to all participants.
2. NY Heritage report.
	* NY Heritage has its new website. There are some issues here and there with the website. We are not yet using CONTENTdm 6.1 release, mostly because it does not work well with the multi-site server. The harvester doesn’t seem to work with 6.1.
	* Debby attended a meeting and there is a group looking into the issues with the harvester, possibly looking into another solution for this. A report may be forthcoming in November.
	* NYH is meeting in October to discuss the project with the various team leaders.
	* Topic field is being figured out
	* Stephanie asked for a Digitization/Collection Development Plan for NYH, Déirdre has agreed to ask for this (including a timeline, what are the milestones, etc.)
3. Showcasing NY report
	* Bootcamp was extremely successful. Day One: orientation and intro to scanning; Day Two: digitization and roundtable; Day Three: admin and Project Client (overview, but too much detail with the admin module)
	* The interns are a good group.
	* Kickoff event also very successful; projects are underway
	* 15 additional collections, something to be designed in partnership with Fayetteville Free Library
4. New Business
	* Newspaper Project: Sue Considine was looking for opportunities to digitize local newspapers. Looking for a grant to get things done. NNYLN offered to digitize two reels of newspaper for FFL for free.
		+ One of the big challenges seems to be article segmentation.
		+ Stephanie brought up a Colorado Newspaper Project that was beautiful, perhaps look into this a bit more.
		+ Funding is also an issue. Jane suggested that FFL would have an easier time funding the women’s newspapers
		+ Stephanie asked if FFL was looking for funding. Yes.
		+ Stephanie asked about newspapers in CDM. There are some, but they are not useful. It might be a good idea to segregate the newspapers from the image collections.
		+ What do other councils do? NNYLN and RRLC use DTSearch, WNYLRC uses CDM. No article segmentation in DTSearch.
		+ CLRC should send a survey to see what sort of newspaper holdings are out there and what may need to be digitized
		+ Déirdre suggested that the biggest challenge to creating the survey is getting the responses, not the drafting of the questions. Déirdre asked if the committee might help facilitate it. Jennifer volunteered to create a list of all the newspaper holdings. CLRC will create a survey in a google doc.
		+ 10 cents a page is the cost. – Sending the materials to NNYLN will give the committee as sense of the cost
	* Change meeting schedule to accommodate Claire?
		+ Claire’s teaching schedule will go through the fall, so she should be able to resume meeting with the committee in 2013.

Meeting Adjourned at 3:40pm.