Central New York Library Resources Council

Digitization Committee

13 November 2012

2:00 pm

**Present:** Stephanie Zwolinski, chair (Liverpool Public Library); Elisha Davies (Cazenovia Public Library); Déirdre Joyce (CLRC), liaison; Maija McLaughlin (Fayetteville Free Library); Jennifer Husenitza (Liverpool Public Library); Brian Dobreski (Syracuse University); Sarah Lawler (FFL/iSchool)

**Action Items:**

* Review CNY Heritage Collection Development Plan (all).
* Send out current stats for all contributors (Claire)
* FFL will send two rolls of a newspaper to NNYLN to digitize (Maija)
* Compile a list of institutions that need to be surveyed on newspaper holdings (Jennifer)
* Create survey questions for newspaper institutions (all)
* Explore options with Omeka (Déirdre & Claire)
* Send update to committee on NYH migration to committee by 11/16 (Déirdre)
* Get update on WorldCat Digital Gateway Crosswalks (Déirdre)
* Deirdre will send out OCC application for review, email vote to be updated in meeting minutes.

**Called to order at 1:59pm.**

**Agenda Items:**

1. **Minutes**
2. Approval of November 13, 2012 minutes
* On recommendations from the committee, corrections made to attendee list
* Minutes were passed as amended (Davies/S/A).
1. **NYH Status.**
	* This item was moved to the top of the agenda due to the chaotic nature of the NYH installation and the migration of materials to OCLC. Déirdre explained the problems currently being experienced by NYH and the options that were being explored. These included migrating the entire collection to OCLC or moving materials to a CLRC server. The committee asked for an update on NYH status by Friday, 11/16.
2. **Action Items**
3. CNY Heritage Collection Development Action plan:
* No work yet done on the Collection Development Plan, due to the current chaos of NYH.
* Committee members will renew efforts to review this.
1. Get registered to use OCLC after speaking with NYH
	* Déirdre discussed current NYH status with the OCLC gateway and the progress that the NYH working group was making. Committee asked for a report on the crosswalks that NYH working group was proposing. Déirdre will try to obtain these for review by the committee, as well as the proposed process.
2. Google analytics and CDM Stats (Claire)
	* Claire will send out updated stats to all participants.
3. Request a Collection Development Plan from NYH
	* Déirdre reported that she had requested a Collection Development plan that would help guide the progress of CLRC’s plan, but that this has not been forthcoming. CLRC will continue to pursue a plan from NYH while
4. **Showcasing NY report**
	* Project continues to move forward, but the interns are at something of an impasse with the current difficulties with NYH. Claire and Déirdre are working toward ironing out remaining issues with the interns and the participating institutions.
5. **Discovering CNY Treasures**
	* This project was amended due to the ongoing difficulties of NYH and the server. Déirdre is reshaping the project and working with Amigos (granting agency) and Jessica Stewart to come up with an alternative plan to fulfill the award obligations while dealing with what is possible with NYH in its current state.

**Meeting Adjourned ~3:30pm. (Husenitza/S/A)**

***\*\* OCC application for joining NYHeritage was reviewed and approved via email vote of the Digitization Committee. (Dobreski/S/A). 11/27/2012***