

DRAFT

Central New York Library Resources Council  
Executive Committee  
February 15, 2012  
3:00 p.m.  
CLRC

Present: Kathy Corcoran (Munson-Williams-Proctor Arts Institute), Member-at-Large (by phone); Debby Emerson, CLRC Executive Director; Ron Foster (SUNYIT), Secretary; Pamela McLaughlin (Syracuse University), President; Robert O'Boyle (Onondaga Community College), Vice-President.

**Action Items**

- Send financial reports to the Board.

**Pamela called the meeting to order at 3:05 pm.**

• **Minutes of December 2011 Meeting**

- The minutes were approved as presented. M(O'Boyle)/S/Approved unanimously.

• **Financial Reports ending January 31, 2012**

- Motion was made to move these documents to the Board for their review. M(Foster)/S/Approved unanimously. The outstanding balance is noteworthy. The remainder of 2011 funding from the state -- except for Documentary Heritage -- has been received.

• **Executive Director's Report**

- This report covers activities in December and January. The staff have participated in a variety of activities. Debby plans on doing more outreach to Documentary Heritage clients, e.g., archives and historical societies. Not much has been done in this area yet considering the delay in receiving supporting funds and with Deirdre occupied with other things. They have signed the digital heritage contracts and filed them with the state. There's been a lot of continuing education and training, and activities within the 3Rs partnership have increased, along with advocacy efforts. Debby is on OCPL's government relations committee, which allows for a good coordination resulting in easier collaboration with a stronger impact.

Debby has been here one year. Pam asked her for her observations on her anniversary; Debby notes: there was a steep learning curve taking responsibility of many required office tasks: e.g., retirement and health insurance forms. Detailed duties of the former assistant director are now done by the Executive Director. Deirdre's background in archives really benefitted the Council. Debby is reaching out to former members and continuing visits to current members. She is also looking forward to hosting a meeting so the local systems directors can meet.

• **State Budget Proposal**

- Libraries, overall, are happy with the governor's proposed budget, which includes flat funding (as opposed to previous years' cuts). It offers a good foundation to ask for more. NYLA will seek to piggyback on the 4% increase proposed for schools, since libraries are educational institutions. A Senate library committee -- which includes two local legislators -- has recently been reactivated.

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- **Library Advocacy Day**

- Library Advocacy Day is Tuesday, March 6th. CLRC has again arranged for a bus to Albany; they will leave from Syracuse and have a stop in Utica to pick up passengers. Attendees register via the CLRC Web site. The latest number shows 21 people registered. The Web site includes a box to indicate which legislators attendees want to visit, and there's a way to indicate if registrants are attending even if they aren't taking the CLRC bus to get to Albany. Anna makes all the appointments with legislators. Attendees meet legislators or their aides in groups, and each group has a spokesperson.

- **Office Space/Lease Agreement**

- Debby had a discussion with the landlord regarding moving into a nearby space, but this decision was delayed for budgetary reasons. The space on the other side of the current office is now being offered; it will be reconfigured and will include a larger conference room and a slightly larger kitchen area and would require less of a move. It would be a five-year lease with around 700 additional square feet of space.

- **LSTA Grant Proposal**

- This grant -- worth \$16,334 -- is invitational and underwrites service improvement. It is for one year, from April 2012 to March 2013 and will focus on "Showcasing Central New York History." It is due in March, and Debby is currently finishing the proposal. CLRC will work with Syracuse iSchool interns, who will provide skills and knowledge to member institutions. The biggest hurdle is getting started and selecting a collection, since so many people have so much to share.

There is also a competitive Amigos grant. We are an Amigos member. Deirdre will complete this project, which is due March 1st.

- **Approval of Board Agenda**

- A motion was made to approve the agenda of next week's Board meeting as amended. M(Foster)/S/Approved unanimously.

- **Adjournment**

- The meeting was adjourned at 4:00 pm. M(Foster)/S/Approved unanimously.

Respectfully submitted,

Ron Foster,  
Secretary  
SUNYIT