Central New York Library Resources Council

Library Resources and Services Committee

May 21, 2010

2:00 pm

**Present:** Beverly Choltco-Devlin (Mid-York), Chair, Peg Elliott (OCPL); Michael Poulin (Colgate University), Christine Kucharski (Upstate), Diana Wendell (Madison-Oneida BOCES), Nancy Howe (CLRC), CLRC liaison.

**Excused**: Stephen Weiter (SUNY ESF).

Beverly called meeting to order at 2:00 p.m.

**Action Items:**

1. Nancy Howe
   * Send website changes to Dan Lovell. A mock-up homepage will be created for the next meeting.

**Last meeting’s minutes. March 31, 2010**

* On page 1, Under Number 1, third bullet: a capital “T” to start the second sentence
* On page 2 “Plan of Service 2011-2016” not “Plan of Service 2011-2106”

Mike made a motion to approve the minutes as amended, (S/A).

**Agenda Items:**

1. Website Redesign
   * The tabs across the top of the website should link to:
     + Home
     + Continuing Education
     + Job Opportunities
     + Programs and Services
     + Refermation
   * The listing on the left should have all other information regarding CLRC:
     + About CLRC
     + Board of Trustees
     + CLRC Members
     + Committees
     + Directions
     + ILL Statistics Form
     + Library
     + Plan of Service
     + Staff
   * Use the four shades of green in the CLRC logo to differentiate between lines in the listing along the left.
2. SWOT Analysis
   * A SWOT Analysis was done by the Committee to assist the Council in preparing its 2011-2016 Plan of Service.

**NEXT MEETING: July 8, 2010 at 2:30 p.m. at CLRC.**

Christine made a motion to adjourn at 3:45 p.m., (S/A).

Respectfully submitted,

Nancy Howe

Member Services Coordinator