Central New York Library Resources Council

DHP/Preservation Committee

August 16, 2010

3:00 p.m.

**Present:** Colleen Kehoe-Robinson (MVCC), Chair; Anne Flynn (Utica College); Betsy Kennedy (Cazenovia Public Library); David Stokoe (Syracuse University); Penelope Klein, CLRC liaison.

**Excused**: Meg Van Patten (Baldwinsville Public Library).

**Absent**: Holly Sammons (OCPL); Dick Williams (Clinton Historical Society).

Colleen Kehoe-Robinson called meeting to order at 3:00 p.m. Introductions were made.

**Action Items:**

1. Penelope Klein
   * Contact Peter Verheyen regarding preservation workshops for the CLRC region that can be presented during Archives Month.
   * Follow up on possible speakers for the College and University Archives Roundtable.
2. Betsy Kennedy
   * Find possible dates for Archives Month events to be held at Cazenovia Public Library and send to Penelope.
3. Colleen
   * Find possible dates for College and University Archives Roundtable to be held at MVCC and send to Penelope.

**Minutes from June 14, 2010:**

The minutes were approved as written. (M: Stokoe/S/Approved unanimously).

**Agenda Items:**

1. **New committee charge**
   * Penelope presented a new committee charge for the combined committee. The charge was accepted, as amended:
     + “The Committee will guide CLRC on the effective use of New York State’s Documentary Heritage Program resources, and advise on issues, information, and continuing education opportunities relating to local, regional, and national preservation efforts.”
2. **DHP** 
   * Update
     + CLRC has not still not heard if it will be awarded a new DHP contract for 2010-2011.
   * Archives Month
     + Despite the funding situation, CLRC wants to offer some Archives Month events as promised in the DHP RFP. The committee agreed to offer some basic archival events, presented by Syracuse University, at the Cazenovia Public Library. Betsy Kennedy will send dates to Penelope. The theme for Archives Month is safeguarding collections. CLRC will use this theme to promote Archives Month events.
3. **Preservation** 
   * Bus trip to Ottawa:
     + Penelope described the bus trip on August 10, 2010 to the Library and Archives Canada – Preservation Centre in Gatineau, Quebec.
     + The trip also included a tour of the Library of Parliament where the group saw original Audubon engravings, among many other treasures.
   * Continuing Education
     + Penelope will contact Peter Verheyen to talk to him about Archives Month events.
   * Preservation Environmental Monitors (PEMs)
     + CLRC received an older PEM from WNYLRC. Betsy Kennedy will experiment with it at Cazenovia Public Library and report back to the committee. The PEM is available to anyone who would like to use it.
     + David asked if CLRC has Climate Notebook software; Penelope will follow up.
4. **College and University Archives Roundtable**
   * It was decided that CLRC should arrange a roundtable for spring 2011.
   * MVCC was suggested as a possible site for this event; Colleen will find dates.
   * Speakers were suggested, and Penelope will follow up.
5. **CNY Heritage**
   * Three new participants have been trained and will be uploading their collections to the site.
6. **Other Items?**
   * Betsy asked if anyone could recommend a reputable book dealer to value an 1854 diary of Robert Hubbard, the person who gave the mummy to the Cazenovia Public Library. Some names were suggested.

**NEXT MEETING: November 1, 2010 at 3:00 p.m. at CLRC.**

Respectfully submitted,

Penelope J.M. Klein

Executive Director