Preservation Committee Minutes

CLRC

September 21, 2009

**Present:** Susan Hughes, *CLRC*, Meg Van Patten, *Baldwinsville Public Library*, David Stokoe, *Syracuse University*, Colleen Kehoe-Robinson, *Mohawk Valley Community College*, Holly Sammons, *Onondaga County Public Library*, Anne Flynn*, Utica College*, Amanda Baker*, CLRC*

The meeting was called to order at 10:05 am

**Last meeting’s minutes:** Correction noted by Susan: under “sharing and announcements” “conversationist” should be “conservationist”

Approved: Moved [Anne Flynn] / Seconded [David Stokoe]

**Old Business**

* Oral History Workshop
  + Oral History Workshop is currently on the back burner because Susan has not yet heard anything about DHP funding after December 31st.
  + CLRC got the final check for the environmental monitoring project.
* Bookmarks
  + Susan is still working on them, and will get the others out. Susan now has enough money to buy the special paper for the bookmarks.

**New Business**

* CNY Heritage
  + CNY Heritage is a new website hosted by CLRC with the Fayetteville and Liverpool public libraries for digitized primary resources.
  + There will be two informational sessions for non-member organizations to get DHP constituency involved.
  + Photos, manuscripts, archival, non-published materials
  + Will be using ContentDM as provided by Syracuse University through their license
  + Will be harvested by NY Heritage
  + Members will get it but will have to pay a small fee to participate.
  + DHP constituents have to become CLRC members to participate, but Susan is looking into a shared-membership program with larger institutions
  + Senator De Francisco gave money for a scanner, which will be available for institutions to scan their materials; CLRC will not do the scanning but will offer training
  + Currently does not have unlimited space
  + Onus of copyright falls on the uploaders
  + Marketing it to new teachers, and developing a lesson plan
* Other – none

**Disaster Supplies Vendor List**

* Susan suggested eliminating the “miscellaneous desiccants” category and combining categories.
* The committee decided that the list should be arranged alphabetically in order of vendors in addition to being arranged alphabetically by topic.
* David suggested adding Lowes to the list – Susan will add a “general” category with Lowes and Home Depot, and put a link to their “find locations” pages.
* Susan brought up Granger – started as janitorial supplies but has grown and has disaster resources, 24/7 hotline, delivery and assistance, and a will-call for orders.
  + Susan will put them under general resources
* Susan will also update the SU disaster page link once David emails it to her.
* Susan will add a disclaimer that CLRC is not promoting companies and that vendors or people who have used vendors can contact her to add names to the list.
* Colleen is working on contacting some people.
* David is done with his section.
* Susan is almost done with her section.
* The committee will try to set a deadline for the end of October so there will be a draft at the next meeting.
* David found a waterproof paper that doesn’t melt in the printer and will share information about it once he knows more.
* Granger also sells glow-in-the-dark tape.

**Sharing/Announcements**

* Holly went to North East Document on Friday to pick up a map and had a nice tour.
  + Susan will be in contact with Holly about adding a blurb to Refermation about the map and others.
* Colleen – conservators came to Mohawk Valley for an art lecture which was well attended.

**Next Meeting**: will be Monday, November 16, 2009

The meeting was adjourned at 10:57 am

Respectfully submitted by

Amanda Baker,

CLRC Intern