**CLRC Bibliographic Services Committee Meeting**

**January 11, 2011 (teleconference)**

**10:00 a.m.**

**Present:** Betsy Burton, chair (OCPL); Cathy Bauer (OCC); Alyssa Tassone (Cazenovia Public Library); Deborah Hailston-Jaworski (Faxton- St. Luke’s); Kari Szymanski (Hamilton College); Anna Dobkowski, liaison (CLRC)

* Minutes from last meeting accepted.
* New committee members (Kari and Alyssa) welcomed.
* SWOT analysis reviewed.
* As result of the last committee meeting, name of the Committee was changed from Bibliographic Services to Resource Sharing to reflect what our actual concerns and activities are.
* Anna informed us that two CLRC Committees: Documentary Heritage and Preservation have been combined into one Committee: Archival Services
* Debby Emerson will be taking over as Executive Director of CLRC in February.
* Vision Meeting for 1/20 is cancelled but the time slot will be used for Committee Chair training instead.
* CLRC Plan of Service: Will need to review in future meeting

**Planning for ILL Workshop in June:**

1. Anna will check with Marilyn Cook at Morrisville about date. Instead of first Friday in June, we are considering 2nd Friday (June 10). Comments on evaluation pointed out that Memorial Day at the beginning of the week and ILL Workshop at the end of the week causes backlog in work.
2. The interactive session at the last ILL workshop was, according to evaluations, popular so will be repeated at this year’s, with a longer session being considered.
3. Possible Ideas for Workshop Sessions:
   1. Deborah: Utilizing Used Books for ILL: She has started following this practice at Faxton-St. Luke’s and has been pleased with it as collection building tool and a way to reduce ILL costs. Quality good; speed good; lower costs.
   2. Kari: ILL Stats –was OCLC webinar in December. Anna will contact presenter (Mary Van Court). Could we have webinar for ILL group ?
   3. Anna: Training Innovation: Web-based instruction/training. This was listed in Opportunities section of SWOT Analysis.
   4. Collection Development and ILL: Purchase on demand, ILL as tool of Collection Development
   5. Interactive Session (see #2)
4. Workshop schedule:

Last year, some participants left during a session. Discussion about extending day with expectation that workshop may actually end earlier. Also, could we ask that people leave between sessions rather than during them—if they must leave before workshop is actually scheduled to end.

1. Participants liked the smaller classroom in the greenhouse but participation was lower last year than in previous years and that classroom’s size accommodated the lower attendance. Ideas for sessions this year are exciting and we hope will attract more participants so Anna will ask about the use of the larger classroom we’ve used in the past should participation this year return to normal levels.

**Next Meeting:**  February 15, 2011 at 10:00 a.m. via teleconference

Respectfully submitted,

Betsy Burton