Retrospective Conversion Application



Project Summary

Library:

Contact Person:

Telephone Number:

Email Address:

Project Title:

One Sentence Project Description:

Are you submitting more than one application?  Yes  No

If yes, indicate your priority for this project (1,2, etc.)  1  2  3  4  5

Is this a cooperative project with other libraries or systems?  Yes  No

List additional libraries here:

Library 2:

Contact Person:

Library 3:

Contact Person:

Library 4:

Contact Person:

Library 5:

Contact Person:



Acceptance of partial grant

Will not accept a partial grant

Will accept a partial grant.

If you accept a partial grant, how will this affect the project?



Funding Summary

RBDB Funds requested: $

+ Applicant’s Share of Costs: $

Total Cost of Project: $



Detailed Budget

Personnel

Description:

RBDB Funds: $

Applicant’s Share of Cost: $

Contractor or vendor services

Description:

RBDB Funds: $

Applicant’s Share of Cost: $

Hardware, Software, Telecommunications

Description:

RBDB Funds: $

Applicant’s Share of Cost: $

Continuing Education

Description:

RBDB Funds: $

Applicant’s Share of Cost: $

Supplies & Materials

Description:

RBDB Funds: $

Applicant’s Share of Cost: $

Other

Description:

RBDB Funds: $

Applicant’s Share of Cost: $



Record Sampling

Sample taken from:  OCLC  Other:

Unique titles:       Percentage of unique titles:

Non-unique titles:       Percentage of non-unique titles:



Records

Non-unique records in collection:

Number of titles:

Description:

Unique records in collection:

Number of titles:

Description:



Project Objectives



Project Activities & Resources



Training Needed



Project Evaluation Plan



Project Continuation

