**Academic Semester:** Summer 2013

**Title:**  eContent Integration Specialist Intern

**Project Description:**

The eContent Integration Specialist Intern will help manage projects for customers desiring to integrate the Polaris Integrated Library System software with an ebook vendor.  The Intern will:

•     Assist with drafting a general project outline.

•     Create project-related documentation / guidelines for Polaris staff and external customers.

**Qualifications:**

* Familiarity with ebooks.
* Strong project management skills.
* Ability to manage multiple tasks simultaneously.
* Strong commitment to service, as well as proven problem-solving skills.
* Excellent communication skills, both verbal and written.

**Additional Information:**

* Polaris can offer flexibility in scheduling hours.
* The Intern will work during regular business hours (Monday-Friday, 8:30-5:00) so as to consult with Polaris staff at 103 Commerce Boulevard, Suite A, Liverpool, NY.
* The Intern will in the Polaris Customer Support Department.