



Central New York Library Resources Council Coordinated Collection Development Plan

About Coordinated Collection Development Aid (CCDA):

Through its CCDA program, New York state financially recognizes the contributions academic libraries make to state and regional resource sharing. By helping academic libraries to build their collections in specific subject areas through annual grants, New York state ensures the people of the state have access to more and richer resources.

Sixteen CLRC academic institutions currently receive funding annually from the CCDA program, administered at the local level by the Empire State Library Network (ESLN) Councils, on behalf of the New York State Library, Division of Library Development.

State Guidelines for CCDA:

These state guidelines have been developed by the Program Administrator for the Coordinated Collection Development Program at the New York State Library with the assistance of ESLN.

Commissioner's Regulation §90.15 (d) states that grant funds shall be expended for library materials only; therefore:

- Library materials can be purchased under the resource sharing program by an academic institution as long as it can be lent to or used by the patrons of members of the reference and research library resources systems.
- Periodicals, serials, and reference materials can be purchased as long as they can be lent to or used by patrons of members of the reference and research library resources systems; in other words, the materials need not circulate if they do not circulate to students or faculty in the home academic institution.
- Electronic database costs can be paid under the resource sharing program by an academic institution if the license permits on site use by patrons by members of the reference and research library resources systems.
- Fees providing access to materials acquired through document delivery cannot be included because the materials are not subsequently available for loan to others.

- Duplication of titles purchased with Coordinated Collection Development Program funds in different academic libraries is acceptable if the duplication meets regional collection development needs.
- All use of Coordinated Collection Development Program funds presumes that there is also an ongoing and substantial commitment of institutional funds to collection development, as required in the legislation for the Coordinated Collection Development Program.

Commissioner's Regulation §90.15 (e) Maintenance of Effort states...amount expended for library materials; therefore electronic access to a database from which library materials, e.g. a journal article, journal citation, or other information sources that may be retrieved, can be included as part of the total library materials expenditures in order to demonstrate maintenance of collection-building efforts from year-to-year.

Regional Guidelines for CCDA:

- CCDA funds are used to enhance and broaden access to resources important for teaching and research at the participating institution.
- CCDA funds are used for subject areas for local resource needs, new program areas and shifting academic priorities at the participating institution.
- CLRC will maintain a CCDA specific email discussion list. Each participating library should have at least one representative subscribed to the list..
- Libraries making changes to their subject areas should consult the subject list at <https://clrc.org/resource-sharing/> to help determine necessity and should inform their colleagues and CLRC of those changes using the CCDA email list.
- CLRC holds annual meetings with CCDA participating libraries to communicate information regarding the program and discuss the collection subject list.
- CLRC will maintain updated information on its CCDA webpage.
- CLRC and the CCDA librarians should explore and seek to identify useful metrics to assess the regional CCDA program.