



CLRC Board Meeting Meeting Agenda & Minutes

1:00 pm December 16, 2021

Agenda

- Welcome
- Minutes from October 21- page 2
- Financials through October 31, 2021 - (2 pdf files attached)
 - BOD Financials - Deposit Detail, Check Register, Credit Card Detail, Balance Sheet
 - Budget vs Actual through October 31, 2021
- Auditors RFP Finance Committee Recommendation
- ARPA Update
- RBDB Update
- Board Meeting Schedule
- Report
- Adjournment

Minutes from October 21 2021 CLRC Board Meeting

Attendance: Marc Wildman, Nancy Howe, April Bliss, Kathleen Salsbury, Mandy Travis, Matthew Smith, Scott Warren, Shay Foley, Travis Olivera, Jim Teliha, Becky Maguire; Allison Comes, Fred Berowski
Absent: Courtney Asztalos

Joined by newly elected Abigail Smith; Peggy Rowe, Angela Janack (Dannible & McKee auditors)

Meeting called to order at 1:02PM

Auditors Report:

Presented in detail to the finance committee. Opinion: financial statements are fairly presented, no issues identified, no management suggestions or changes.

Motion to accept the auditors report (Nancy Howe/Mandy Travis/Accepted)

Introductions: Welcome to Abigail Smith, she officially becomes a board member after tomorrow's business meeting.

Motion to approve the minutes from August 26 with correction of typo (Inga Barnello/Travis Olivera/Approved)

Financials through August 31, 2021 - (2 pdf files attached)

BOD Financials - Deposit Detail, Check Register, P&L, Credit Card Detail

Received all funding we would expect from regular grant streams; Paid out recover relief grants.

Community Foundation investment will be reported under fixed assets, transfer completed. Budget vs Actual: salaries are slightly under budget as we had PPP left from previous year.

Financial report was accepted.

ARPA

Received \$150,000 in requests so far (including one large \$95,000 project).

Many restrictions: no installation, delivery costs, 6 month turn around time

Requesting \$50,000 as a buffer: to supplement a project if there are ineligible expenses, or if we later find that something turns out to be ineligible. This is a reimbursement grant - we will pay out the money and later be reimbursed.

Motion to approve \$50,000 (Matt Smith/Nancy Howe/Approved)

Directors Report

Rebecca created the annual report.

Instead of Legislative breakfast will have a Virtual Meet Week (December 6-10).

Elections

Fred and April are leaving the board.

We will need a VP: Shay Foley volunteered and was approved.

December Meeting: can consider in person for December 16th meeting.

Motion to adjourn the meeting at 2:12PM (Kathleen Salsbury/Nancy Howe/Approved).