



CLRC Board Meeting Meeting Agenda & Minutes

2:00 pm February 24, 2022

Agenda

- Welcome
- Minutes from December 16, 2021 - page 2
- Financials through January 31, 2022 - (2 pdf files attached)
 - BOD Financials - Deposit Detail, Check Register, Credit Card Detail, Balance Sheet
 - Budget vs Actual through January 31, 2022
- ARPA Update
- RBDB Update
- HLSP Member Database Projects
- Director's Report
- Adjournment

Minutes from December 16 2021 CLRC Board Meeting

Attendance: Marc Wildman, Mandy Travis, Matthew Smith, Jim Teliha, Shay Foley, Abigail Smith, Scott Warren, Travis Olivera, Allison Comes, Inga Barnello, Kathleen Salsbury, Courtney Asztalos, Kathryn Smith.

Absent: Nancy Howe

Meeting called to order at 1PM

Motion to approve the minutes from October 2 (Jim Teliha/Mandy Travis/Accepted)

Financials through October 31, 2021 - (2 pdf files attached)

BOD Financials - Deposit Detail, Check Register, Credit Card Detail, Balance Sheet

Budget vs Actual through October 31, 2021

Transfer to the CNY Community Foundation is now complete, this is categorized as other asset rather than cash.

Motion to accept the financial report (Inga Barnello/Allison Comes/Accepted)

Auditors RFP Finance Committee Recommendation

Went over contract by 1 year; received 3 responses to RFP. One was eliminated due to high cost; another had no experience with library councils.

Finance committee recommends staying with Dannible & McKee. While we have the same lead each year, the team is new so there are always fresh eyes.

Motion to stay with Dannible & McKee (Mandy Travis/Scott Warren/Accepted)

ARPA Update: Did receive enough applications to use all funding. Actually went over so we were able to fund all but one large project.

Also funded 6 library & museum partnerships; SLS projects were required to be for the purchase of digital materials.

Grant funds could not be used for delivery or installation, but CLRC was able to provide some overhead for those costs.

RBDB Update: technical amendments removed restrictions to funding so RBDB funds can be rolled into operating for us to spend as we see fit. Hold over does not have to remain restricted.

We are not currently changing, just releasing Access & Digitization grants that are funded through RBDB.

Board Meeting Schedule: Meetings will now start at 2PM (both Board & Exec).

Motion to accept the new board meeting schedule (Travis Olivera/Abigail Smith/Accepted)

No holiday party this year. Instead a donation will be made on behalf of the board with our names listed. Catered meal usually costs around \$250 so we will make the equivalent donation.

Suggested Literacy CNY, they don't get a large number of donations and cover a decent amount of CLRC service area.

Directors Report: Fran will send conflict of interest forms.
CLRC staff will mostly be working remotely from Christmas to New Years.

Motion to adjourn the meeting at 1:56PM (Jim Teliha/Inga Barnello/Accepted)