



CLRC Board Meeting Agenda & Minutes

2:00 pm May 18, 2023
ZOOM LINK

Agenda

- Welcome
- Minutes from March 23, 2023 Meeting - page 2 of agenda
- Financials through April 30, 2023
 - BOD Financials: Deposit Detail, Check Register, Credit Card Detail, Balance Sheet
 - Budget vs Actual - P&L's for Operating, HLSP and MISP grants (highlighting reflects deviation from median numbers)
- President's Report
 - Search Committee
 - Allison Comes
 - Becky Maguire
 - Abigail Smith
 - Katie Smith
 - Still needed - CLRC staff - TBD by CLRC Staff
 - Bylaws - Planning and review can give full update but I would like to say a word about voting on them - we don't have another board meeting before August so hopefully we can do email vote
- Committee Reports
 - Continuing Education - Cancelled April meeting; pausing planning of new events until Rebecca returns
 - Nominating - Anna Dobkowski is working with Rebecca McLain to put together a Committee to develop a slate for BOD elections
 - Planning & Review Committee - Last met in May; working on Constitution and Bylaws
 - Library Resources & Services Committee - Awarded one New Initiatives Grant application from last round; hoping to retool this grant to better articulate what we're looking for
 - Legislative Committee - Last met in March; flat funding in State Budget
- Directors' Report -

- ARPA update
- CLRC lease update
- Budget Approval
- Executive Session
- Adjournment

Minutes from the 3/23/23 CLRC Board of Trustees Meeting (Zoom)

Attendance: Marc Wildman, Shay Foley, Rebecca McLain, Katie Smith, Jieun Yeon, Travis Olivera, Allie Comes, Mandy Travis, Abigail Smith, Rebecca Maguire, Scott Warren, Aileen Judd

Excused absence: Courtney Hicks, Nancy Howe

Guest presenter: Ryan Perry

Meeting called to order at 2:02pm

Grant Recipients Presentation: Ryan Perry

- Library Resources and Services Committee reviews grant applications
 - Considered this year's Access and Digitization Grant recipients
 - Clarified that applicants generally double check that their materials aren't available elsewhere but the Committee also checks
 - NY Heritage recently made a list of backlog available to make sure applicants aren't requisition funding for materials that are just awaiting digitization by NYHN

Mandy Travis moves to accept grants funds as presented; Becky Maguire seconds; all in favor; so moved

Minutes

Abigail Smith moves to accept minutes as presented; Scott Warren seconds; all in favor; so moved

Treasurer's Report

- We have Board discretionary funds available to create grants or otherwise distributes those funds back into the membership
- Operating budget is over; solutions?
 - Finding places to trim vs using some discretionary funds
 - Loss of state Regional Bibliographic Databases and Interlibrary Resources Sharing (RBDB) Program funds creates income gap from previous years

President's Report

- Kathleen's resignation leaves a vacancy in the Chair of the Nominating Committee traditionally held by the Past President

Katie Smith nominates Rebecca McLain for Nominating Committee Chair; Scott Warren seconded; so appointed

- We are now seeking three members of that committee

Committee Reports

- LRS Committee met to review grant applications, which the Board unanimously approved
- Advocacy would like to schedule some makeup meetings with legislators to replace meetings missed due to severe weather on original Advocacy Day

Director's Report

Resolutions

- Remote Work Policy
- 360 Review
 - No further work since previous meeting as it was being carried out by Kathleen Salsbury who has since departed

Travis moves to enter Executive Session; Katie seconds; so moved Executive Session entered 3:25pm

Travis moves to exit Executive Session; Katie seconds; so moved Katie moves to adjourn; Meeting adjourned at 4:16pm