



CLRC Board Meeting Agenda & Minutes

2:00 pm August 24, 2023
Zoom Link

Agenda

- Welcome
- Minutes from May 18, 2023 Meeting - page 2 of agenda
- Financials May 1, 2023 through June 30, 2023
 - BOD Financials: Deposit Detail, Check Register, Credit Card Detail, Balance Sheet
- FY2223 P&L Full Year July 1, 2022 - June 30, 2023
 - Budget vs Actual- P&L's for Operating, HLSP and MISP grants (highlighting reflects a deviation from median numbers), Budget Exceptions are detailed in a separate column
- President's Report
 - As you all know we hired Ryan - this is just "official" as of about two days ago!
 - Planning and Review committee work continues - I will let Katie talk about that -
One thing I want to say about it - though I already feel like a "lame duck"
president one of the things we discussed early in my presidency was getting that
committee much more active and meeting its charge - I hope we can continue to
build it up, and that future presidents will continue the work of activating the
committee as it is charged!
- Committee Reports
 - Continuing Education (Ryan)
 - Nominating (Rebecca McLain)
 - Planning & Review Committee (Katie Smith)
 - Library Resources & Services Committee (Ryan)

- Legislative Committee (Ryan)
- Hospital Libraries Committee (Ryan/Abigail)
- Directors' Report
 -  2023-08 RP Director's Report
 - ESLN Retreat - CE & Digital Services
 - Temporary Position
 - Annual Conference update
 - Member Reports
- Adjournment

Minutes from the 5/18/23 CLRC Board of Trustees Meeting (Zoom)

Attendance: Rebecca McLain, Sam Berry-Sullivan, Ryan Perry, Travis Olivera, Shay Foley, Scott Warren, Nancy Howe, Aileen Judd, Abigail Smith, Katie Smith, Jieun Yeon, Rebecca Maguire, Courtney Hicks, Allison Comes

Excused absence: Amanda Travis

Meeting called to order at 2:02pm

Minutes

Rebecca McLain moves to accept minutes as presented; Scott Warren seconds; all in favor; so moved

Financials

- Walked through budget: how are we doing according to last year's budget's projections, changes to income and expenditures, etc
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Motion to approve finances as presented by Katie Smith; Courtney Hicks seconds; all in favor; so moved

President's Report

- Executive Director Search Committee member announcement
 - Still need a CLRC staff representative

- Impressed upon Board the importance of getting our work on the Bylaws as close to complete as possible before welcoming a new Executive Director

Committee Reports

- Nominating Committee
 - No self nominations, committee members will be seeking their own replacements to maintain the required group/institutional participation
- Planning & Review Committee
 - Snafu with numbering/order of bylaws submitted to legal counsel for edits resulted in wrong sections being worked on
 - Confusion being straightened out so intended sections get reviewed by legal; full report anticipated at August BoT meeting
- LRS Committee
 - Intends to pause and rewrite description and criteria for New Initiatives Grant after this cycle to hopefully attract the types of funding requests intended by the grant
- Re-instatement of Hospital Library Services Committee to direct use of funds to medical libraries (HLSP)

Director's Report

- CLRC staff have stepped up following departure of the former Executive Director and their colleague not returning from maternity leave until late June.
- Fiscal Year 23-24 budget presentation
 - Raising a staff librarian's salary to bring it closer to market rate
 - Changes in dues: Cazenovia is closing; Sculpture Space MAY be returning in 2024 and return to dues paying member status
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Motion to approve Courtney Hicks Moved, Katie Smith seconded; all in favor; so moved

Shay moved to enter Executive Session; Katie Smith seconded; entered 3:14pm

-Personnel

Nancy moves to exit Executive Session; Katie seconded; exited 3:25pm

Scott moves to adjourn; adjourned 3:26pm